

ENROLLMENT

Enrollment

All persons who attend classes at the University must be admitted to the University; they are required to register and pay the established tuition and fees. The dates, times, and procedures for registration are listed each semester on the Office of the University Registrar website (<https://www.unomaha.edu/registrar/students/>).

Learn more about enrollment here (<http://catalog.unomaha.edu/aboutuno/registration-to-graduation/enrollment/>).

Immunization Requirements

Students born on or after January 1, 1957, must show official proof of receiving two (2) MMR shots (measles, mumps, and rubella). Future registration may be withheld if this requirement is not met. Domestic high school graduates who attended a high school in the United States are excused.

For additional information regarding health requirements, visit the Pre-Enrollment Health Requirements website (<https://www.unomaha.edu/nebraska-medicine-uno-health-center/new-student-health/>).

Registration Requirements

Prior to the start of classes each session, students must register for courses according to instructions published on the University of Nebraska at Omaha (UNO) website. To be eligible to register, a new or re-admitted student must have completed all admission requirements. Prior to registering, a student should seek assistance from an academic advisor within their department/school. Some colleges and departments require advising prior to registering. Every student is encouraged to review the requirements for their intended degree with an assigned academic advisor. This review should be scheduled in preparation for and prior to each registration period.

Students who have outstanding debts or fees owed to the University will not be permitted to register until these obligations have been met. Due to limited facilities and staff, the University cannot guarantee all students will be able to enroll for every course they wish in each semester.

Designation of Full-Time Status

Full-time graduate students at the University of Nebraska shall be defined as those students enrolled for at least nine credit hours during an academic semester, whether or not the student holds a graduate assistantship.

Students enrolling for more than 12 hours must have the approval of the Dean for Graduate Studies. In some programs special permission may be granted to take more than 12 hours as a regular load. Students should consult with the department/school for provisions.

Dropping a Course

Students cannot drop courses after the date identified in the academic calendar for that semester. Exceptions may be made when there are extenuating circumstances. Students requesting an exception must obtain the instructor's certification that work in progress was at the "B" (3.0 on a 4.0 scale) level or higher. Approval of the request must be obtained from the Dean for Graduate Studies before the request to drop is submitted to the Office of the Registrar.

Intercampus Enrollment

Graduate students within the Nebraska University system who have been admitted to a graduate program of study at another NU campus may register for graduate courses at UNO by

using an Intercampus Registration Form, which can be found online (https://csprdn.unomaha.edu/psc/csprdn/NBX/SA/s/WEBLIB_PTBR.ISCRIPT1.FieldFormula.IScript_StartPage/?ghcmd=saml).

Change of Program

Except for non-degree students, students are admitted to specified programs for specified objectives. Therefore, students who wish to transfer to another program or department/school must complete a new graduate application and submit the required non-refundable application fee and other required documents. The decision as to whether students will be accepted shall be left to the graduate program committee of the department/school in which they are seeking admission and to the Dean for Graduate Studies. Admission to a new program is not automatically granted.

If a currently enrolled graduate student is admitted to another graduate program prior to receipt of their final grades for the current semester, the program may re-evaluate its admission decision if the student receives a grade of C- or lower in any coursework (undergraduate or graduate) for that semester.