NONPROFIT MANAGEMENT CERTIFICATE

The purpose of the certificate in nonprofit management is to allow working professionals with careers in the nonprofit sector, or graduate students in a related field of study, to expand their educational background and to enhance their knowledge in the area of nonprofit management. The graduate certificate is designed to extend students’ understanding of theory and practice in the field of nonprofit management.

Program Contact Information
Tara Bryan, PhD, Graduate Program Chair (GPC)
111 College of Public Affairs & Community Service (CPACS)
402.554.2751
tbryan@unomaha.edu (cebdon@unomaha.edu)

Meagan Van Gelder, EdD, Coordinator
111 College of Public Affairs & Community Service (CPACS)
402.554.3480
mvangelder@unomaha.edu


Admissions
Application Deadlines (Spring 2020, Summer 2020, and Fall 2020)
• Fall: June 1
• Spring: October 1
• Summer: NA

Program-Specific Requirements
• Applicants are required to have a command of oral and written English. Those who do not hold a baccalaureate or other advanced degree from the United States, OR a baccalaureate or other advanced degree from a predetermined country on the waiver list, must meet the minimum language proficiency score requirement in order to be considered for admission. A TOEFL score of 550 paper-based, 80 internet-based, 6.5 IELTS, or 53 PTE is required for applicants to this program.

• Resume, including work history
• Essay as described in the Certificate Application
• Two (2) letters of recommendation

Degree Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Courses (9 hours):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA 8550</td>
<td>INTRODUCTION TO THE NON-PROFIT SECTOR</td>
<td>3</td>
</tr>
<tr>
<td>PA 8710</td>
<td>FUND RAISING IN PUBLIC AND NON-PROFIT ORGANIZATIONS</td>
<td>3</td>
</tr>
<tr>
<td>Choose one:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA 8410</td>
<td>PUBLIC HUMAN RESOURCE MANAGEMENT</td>
<td>3</td>
</tr>
<tr>
<td>or PA 8480</td>
<td>SEMINAR IN PUBLIC FINANCIAL ADMINISTRATION</td>
<td>3</td>
</tr>
</tbody>
</table>

Elective Courses (6 hours):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA 8090</td>
<td>ORGANIZATION THEORY AND BEHAVIOR</td>
<td></td>
</tr>
<tr>
<td>PA 8110</td>
<td>MANAGING INFORMATION IN THE PUBLIC SECTOR</td>
<td></td>
</tr>
<tr>
<td>PA 8400</td>
<td>PUBLIC AND NONPROFIT BUDGETING</td>
<td></td>
</tr>
<tr>
<td>PA 8410</td>
<td>PUBLIC HUMAN RESOURCE MANAGEMENT</td>
<td></td>
</tr>
<tr>
<td>PA 8480</td>
<td>SEMINAR IN PUBLIC FINANCIAL ADMINISTRATION</td>
<td></td>
</tr>
<tr>
<td>PA 8520</td>
<td>SEMINAR IN GRANT WRITING</td>
<td></td>
</tr>
<tr>
<td>PA 8596</td>
<td>TECHNIQUES TOPICS IN NONPROFIT MANAGEMENT</td>
<td></td>
</tr>
<tr>
<td>PA 8930</td>
<td>NEGOTIATION SKILLS IN GENERAL MANAGEMENT</td>
<td></td>
</tr>
<tr>
<td>UBNS 8200</td>
<td>COMMUNITY ORGANIZING AND DEVELOPMENT</td>
<td></td>
</tr>
</tbody>
</table>

Other determined course(s) in consultation with your advisor.

Total Credits 15