The University of Nebraska at Omaha (UNO) Testing Center provides a variety of services to UNO students, faculty and staff. These services extend into the metropolitan Omaha region and beyond to persons needing testing related assistance. The types of services include university placement exams, certification/licensure exams, online distance education exams, admission exams, proficiency exams, national exams, credit by examination, proctored correspondence exams and testing accommodations for students with disabilities. The Testing Center will also consider special requests associated with individual needs. For more information regarding testing services, please contact:

The University of Nebraska at Omaha
Testing Center
522 Kayser Hall
Omaha, NE 68182-0318
402.554.4800
testingcenter.unomaha.edu (http://testingcenter.unomaha.edu/)

Placement Exams
Placement exams may need to be taken prior to registering for an English, mathematics, chemistry, or foreign language course. Placement exams help ensure that a student enrolls in the correct courses based on their academic skill level.

Placement exams include the English Placement Exam for domestic and international students, Mathematics Placement Exam - ALEKS, Chinese Placement Exam, French Placement Exam, German Placement Exam, Spanish Placement Exam, and Chemistry Placement using the Mathematics Placement Exam - ALEKS.

English Placement
The English Placement Exam is a 90-minute essay. Students should allow approximately two hours for an exam session. A student may take the English Placement Exam twice in a calendar year.

The following students need to take the EPPE:

• Undergraduate students who are first-time freshmen
• All international students, including some applying for graduate studies (students in this situation should check with advisers)
• Undergraduate transfer students not transferring equivalent composition courses into UNO

Students presenting a 3, 4, or 5 on either Advanced Placement exams in English need NOT take the EPPE.

Students transferring courses equivalent to UNO’s Composition I or Composition I and II (with grades of C or better) do not need to take the EPPE if transferring from the following colleges:

• University of Nebraska-Lincoln (UNL)
• University of Nebraska at Kearney (UNK)
• Nebraska State Colleges
• Nebraska community colleges

Students transferring courses equivalent to UNO’s Composition I or Composition I and II (with grades of C or better) that were earned at other accredited American community colleges, colleges, or universities (including equivalent credit earned in dual enrollment programs), may not need to take the EPPE. Students should check with their academic advisers or call the Department of English at 402.554.3476 for specific equivalency questions.

International students please note: English composition courses earned at foreign universities are NOT considered equivalent to UNO’s composition sequence; exceptions to this may be courses deemed equivalent from baccalaureate programs from English speaking countries or provinces (England, English speaking Canada, Australia, etc.).

Students who have disabilities or needs that require testing accommodations need to contact Accessibility Services at 402.554.2872 to establish a plan. After your plan is established, email unoeppe@unomaha.edu to inquire about testing accommodations.

Math Placement
All UNO students must fulfill their Quantitative Literacy General Education requirement.

There are five classes which satisfy the Quantitative Literacy General Education requirement:

MATH 1120 Introduction to Mathematical and Computational Thinking
MATH 1130 Quantitative Literacy
MATH 1220 College Algebra
MATH 1100 Data Literacy and Visualization
STAT 1530 Elementary Statistics

Any MATH class higher than MATH 1220 will also complete the requirement. MATH 1210 Intermediate Algebra will not complete the requirement. Always confirm your courses with your Academic Advisor before you enroll!

Any student can enroll in MATH 1120, MATH 1130, or STAT 1100 without Math Placement. Enrollment in MATH 1220 and STAT 1530 will require Math Placement.

There are three ways to achieve Math Placement:

1. Math ACT Sub-Scores
2. Math SAT Sub-Scores
3. ALEKS Placement Exam

The UNO Mathematics Placement Exam is the Assessment and Learning in Knowledge Spaces (ALEKS). The exam is an adaptive, computer based test designed to determine the best class for your current skill level.

Placement scores are valid for two years. You can always challenge your ACT or SAT Sub-Score by taking the ALEKS Placement Exam. You can take the ALEKS exam at any time!

<table>
<thead>
<tr>
<th>Placement Score Required</th>
<th>Raw ALEKS Translated Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 1120, MATH 1130, STAT 1100 Required</td>
<td>No score No Score Required</td>
</tr>
<tr>
<td>MATH 1210</td>
<td>0-37 1</td>
</tr>
<tr>
<td>MATH 1220, STAT 1530</td>
<td>38-45 3</td>
</tr>
<tr>
<td>MATH 1320, MATH 1340, MATH 1370</td>
<td>46-60 4</td>
</tr>
<tr>
<td>MATH 1330, MATH 1930, MATH 1940</td>
<td>61-75 5</td>
</tr>
<tr>
<td>MATH 1950</td>
<td>76-100 6</td>
</tr>
</tbody>
</table>
Students can attempt the ALEKS exam a total of 5 times in one year. If a student does not achieve their desired score at first, they can retake the test after 3 hours of work in the adapting Prep & Learning Modules. Students who have already taken the ALEKS see rapid learning in the Prep & Learning Module because they are working on topics they are ready to learn on their own with 94% certainty they can learn it in the ALEKS system. Then they are “prepped” for the next assessment in ALEKS.

Students who have disabilities or needs that require testing accommodations should contact the Accessibility Services Center at 402.554.2872.

**Chemistry Placement**

For some students, starting your studies in Chemistry at the General Chemistry I (CHEM 1180) and its corresponding lab (CHEM 1184) level is advantageous. Placing into CHEM 1180 +1184 allows you to skip CHEM 1140 +1144, and get started on the Chemistry courses you’ll need. This is true for students who are interested in:

- Being a Chemistry Major
- Being a Biology Major
- Being an Analytical Sciences concentration in Environmental Studies
- Being any other major that requires advanced Chemistry
- Finishing Pre-Health prerequisites that require advanced Chemistry

To take CHEM 1180 + 1184, you’ll need any ONE of the following:

- ACT Math sub-score of 25 or above
- Mathematics Placement Exam – ALEKS score of 6 or above
- The completion of Math 1320 or 1340 or 1360 with a C- or higher
- Completion of CHEM 1120 (with a B- or greater) and MATH 1310 or 1220 (C- or better)
- Completion of CHEM 1140 (with a C- or greater) and MATH 1310 or 1220 (C- or better)

**Foreign Language Placement**

Several academic disciplines on campus require that you have placement into one of their courses, to ensure that you’re ready for the content in that course. To get the proper Foreign Language Placement, we ask that you take the corresponding Foreign Languages Placement Exam, unless you are a native speaker, or you can demonstrate that you have earned the Gold level of the Nebraska Seal of Biliteracy.

**Native Speakers**

Native speakers do not take a placement exam. They should contact a Foreign Language advisor in the Department of Foreign Languages & Literature for advice on which course to take and permission to enroll.

**Nebraska Seal of Biliteracy (Gold level)**

Students who have earned the Gold level of the Nebraska Seal of Biliteracy will be able to take a 3030 or 3040 language course without taking the Foreign Languages Placement Exam. Such students should contact a Foreign Language advisor in the Department of Foreign Languages & Literature for advice on which course to take and permission to enroll. To demonstrate that you have earned the Nebraska Seal of Biliteracy at the Gold Level or to submit an equivalent seal of biliteracy from another state, please contact the department office associate.

**Students with prior language experience**

Foreign Language placement is required for any student with prior language experience who wants to enroll in their first UNO course in one of these languages:

- Chinese
- French
- German
- Spanish

Each Foreign Language Placement Exam is a computer-based test. It is untimed. The exam can be taken on any computer with Internet access. You are only allowed to take the placement exam once every 365 days. A second attempt is not permitted for another 365 days after the first placement attempt. Results are valid for 1 year. The test should take approximately 25 minutes to complete. If your test is interrupted, you are able to return to the exam by re-entering your registration information and clicking the resume button.

**Students with no prior language experience**

Students with no prior foreign language experience do not need to take a placement exam.

**Retroactive credit**

Students who are placed into a course at the 1120 - level or higher may be eligible for retroactive credit for UNO courses they test out of. The student must earn a final course grade CR or “C -” or better in the course they are placed into in order to receive retroactive credit.

Retroactive credit forms are available in the Department of Foreign Languages, and only available after successful completion of the UNO Chinese, French, German, or Spanish course into which a student has placed or been advised to take based on being a native speaker.

You cannot use this exam to be placed out of the language requirement for the Bachelor of Arts Degree. Only verified AP and International Baccalaureate scores, or transferable credit will qualify for exemption.

Students who require accommodations need to contact Accessibility Services at 402.554.2872 to establish a plan.

**Accommodated Testing**

UNO supports students with disabilities and encourages their full participation in all academic programs. The Testing Center is available for UNO students with a disability who require exam accommodations that cannot be provided in the classroom. The Testing Center works with the Accessibility Services Center to provide a secure, quiet, and controlled environment for accommodated testing exams.

Advanced scheduling is necessary for testing accommodations which are determined by referral from the Accessibility Services Center director. Available accommodations include, but are not limited to:

- A separate room
- Reduced distraction space
- Reader
- Scribe
- Word processor
- Large print
- Extended time
- Job Access With Speech (JAWS)

In accordance with Section II of the Americans Disabilities Act and Section 504 of the Rehabilitation Act, UNO’s Accessibility Services Center is the designated office to work with students with disabilities to identify and set up a plan to provide reasonable accommodation so they may enjoy...
the same benefits, experiences, and opportunities as persons without disabilities. The Testing Center is the designated office on campus to provide any identified student accommodations that involve testing. For more information about accommodation plans, contact the Accessibility Services Center at 402.554.2872.

Credit by Examination at UNO
Credit by Examination allows students the opportunity to gain academic credit for prior learning they have acquired by self-study or experience. Tests may be taken in many subject areas and credit may be earned by achieving acceptable scores on these tests. Benefits include saving tuition dollars and shortening the time it takes to earn a degree.

Two types of examinations may be taken for credit at UNO: The College-Level Examination Program (CLEP) and UNO’s Special Examination Program – Challenge Exams.

Many postsecondary institutions now offer credit on the basis of CLEP examinations annually. The CLEP exams include General Examinations and Subject Examinations. Both are designed to measure factual knowledge and understanding, problem-solving ability, and mastery of college-level, introductory course content in a wide range of disciplines.

UNO’s Special Examination procedure involves “challenging” one of the courses taught at this university by attempting a Departmental Examination. These examinations are constructed by the department for the purpose of measuring knowledge in a particular course being offered at UNO. Credit is granted for the course upon successful completion of the examination.

• An examination may not be attempted more than once.
• A student who has failed to earn credit in an attempted college course may not receive Credit by Examination in the same course. Neither will credit be granted to raise a grade earned in any course.
• A maximum of 30 hours Credit by Examination (the College of Business has a limit of 24 hours) may be applied toward graduation, e.g., CLEP, by Challenge, etc.
• Credits earned by examination may not be used as part of the terminal residency requirements, so you should check the requirements of your college.
• Students taking Departmental Examinations must be registered at UNO at the time they attempt the exam. (Registration is not required to take CLEP exams.) You must be a UNO student to have the credit applied to UNO.
• Students attempting Credit by Examination in courses in which they are currently enrolled must do so before they have completed one month of the course.
• Credit by examination will not be given for courses that are prerequisites for courses that the student has already earned credit. For exceptions, check with the department.
• Credit earned on a General Examination will be reduced by the amount of comparable credit already earned in the division.

The fee for each CLEP exam is $89.00 ordered through the CLEP website, plus a separate nonrefundable service fee of $25.00. You must pay separately for each exam you take. CLEP exams are free for military personnel with proper ID (the Center’s $25.00 fee is still required). There is a $25.00 per exam charge for each Departmental Exam (Challenge Exam). In addition to the cost of taking the examinations, payment for recording hours earned through Challenge Exams shall be assessed at the rate of one-half resident tuition per credit hour. The $25.00 per exam fee for Departmental Exams is applied to the overall payment for credit earned. Visit the CLEP informational bulletin (http://clep.collegeboard.org/) for more details. (Fees are subject to change.)

Credit earned by examination will be recorded as “CR” on the transcript, and this credit will not be used in calculating grade point average.

If you need additional information or have any questions, feel free to stop by (522 KH) or call the Testing Center at 402.554.4800. Questions regarding Departmental Challenge Examinations other than those noted should be directed to the appropriate department.

DE (Online Distance Education) Exams
Online Distance Education (DE) Exams are proctored for faculty who have made arrangements for this service with the Testing Center. A student enrolled in a DE course that has an exam to be taken at the Testing Center will need to register (https://www.unomaha.edu/enrollment-management/testing-center/placement-exams/how-to-register.php) for their testing appointments via MavLINK (http://mavlink.unomaha.edu/).

Note: you can check-in to take the exam anytime that day between the times noted. You will not be able to take the Exam if you check-in outside the times noted.

The UNO Testing Center administers Online Distance Education (DE) Exams Monday–Friday on the day scheduled, between the times noted, in the Testing Center Office.

Correspondence (Proctored Exams)
The UNO Testing Center offers proctoring services to individuals that need to take proctored exams from institutions other than UNO.

These include, but are not limited to:
• College course exams
• College entrance exams
• Certification exams

The examinee is responsible for following the institution’s procedures for completing the exam(s). This may include but not be limited to completing the institution’s proctor agreement form.

Examinees must contact the UNO Testing Center in advance with testing dates and any other institution requirements needed to schedule an appointment.

For additional information and/or to schedule an appointment for a Correspondence Proctored Exam, contact the UNO Testing Center Office at 402.554.4800.

National Exams
The Testing Center administers many types of national exams including those for Admission, Proficiency, Certification, or Licensure purposes. Among exams offered are the Graduate Record Exam (GRE), PRAXIS series exams, Law School Admission Test (LSAT), ACT Assessment, Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), Test of English for International Communications (TOEIC), DSST exams formerly known as DANTES Subject Standardized Tests, NCAA Coaches Certification Exam, Counselor Education Comprehensive Exam (CECE), Crane Institute Certification (CIC) Exams, International Fluid Power Society (IFPS) Exams, and Major Field Test (MFT). The Testing Center contracts with the following testing companies to administer many other certification/licensure exams: PSI, PAN, Scantron, Iso-Quality, and Educational Testing Service (ETS). Each testing company has a suite of 200-400 different exams.

For additional information and/or to schedule an appointment for a Community College Challenge Exam, contact the UNO Testing Center Office at 402.554.4800.